

# DeAnza Swimming Pool Reservation Request Form



<b>Date(s) Requested:</b>	<b>Day(s) of Week:</b>	<b>Time of Event:</b>	<b>Total Number of Participants:</b>
<b>UNIT / ORGANIZATION:</b>			
<b>REQUESTER – PRINT NAME, RANK:</b>			
<b>SIGNATURE:</b>			
<b>WORK PHONE:</b>		<b>ALT PHONE:</b>	
<b>HOME PHONE:</b>			
<b>OIC / NCOIC of Event / Activity:</b>			
<b>PRINTED NAME:</b>			<b>RANK:</b>
<b>TYPE OF ACTIVITY:</b> Please check one:			
Aquatic PT:		Lap Swimming:	
Drown-proofing:		Recreational:	
German Fitness:		Water Aerobics:	
Other Activity:			
<b>Must have minimum 7 days notice to make reservation Area of Pool Requested:</b>			
Combination		Shallow End	
		Deep End	
<p><b>Pool areas will be allocated IAW facility guidelines and pool SOP. All reservations are subject to change due to safety or fitness center mission. All reservations must be submitted in person at least 7 days in advance; no phone reservations will be accepted. Failure to call or show for reservation may result in loss of privileges for future reservations. Aquatics Manager must approve any reservations not during normal operating hours.</b></p>			
<b>FOR OFFICE USE ONLY:</b>			
Staff Member accepting request:			
Date request was accepted:		Time:	
Approved:	Rejected:	Signed:	
<b>Requests can ONLY be approved by Aquatics Manager</b>			
<b>Reason Rejected:</b>			
<b>On Calendar:</b>	Sports Office:	Rectrac:	
Please return form to <a href="mailto:marketing@fhlfmwr.com">marketing@fhlfmwr.com</a> . For more information, call (831) 386-3269.			